



## Ono Offshore Private Event Venue FAQ

4515 Daly Drive, Suite N, Chantilly VA 20151

[www.onobrewco.com/offshore](http://www.onobrewco.com/offshore)

Contact [Cyndi@onobrewco.com](mailto:Cyndi@onobrewco.com) to book or ask questions

Ono Brewing Company is now booking events at Ono Offshore, our private event space located across the street from our main location. Offshore is perfect for groups of 49 or fewer seeking a completely private venue (not just a reserved section of our Ono Brewing tasting room). “Ono Offshore” is a completely separate facility located 0.25 miles offshore (down the street) from the main Ono Brewing Company location (referred to as the “mainland”). We sought this additional location for additional space to meet the increased demand for Ono beer in our community and to increase our offerings with a new production area for barrel-aged beers. We have converted the front end of the facility into a private event space.

The Ono Offshore event space tasting room has a 49 person max capacity. There is no on-site kitchen at Offshore and all beverages will be served from disposable cups. All tableware including plates and utensils will be disposable. There will be an option to rent table linens to “fancy it up” if you desire. Our rates vary with day of the week and time of the request. A chart below the FAQs shows the current hourly pricing structure. The rental fee includes private use of the facility, employee staffing during the event and set-up/clean-up. Food cost is not included in the Ono Offshore costs below.

### FAQs

- 1. What is included in the rental fee?** The rental fee includes private access to the facility for your contracted event time plus access for an additional optional 30 minutes for set-up before the event, an employee on duty during the event, and set-up/clean up after the event. It also includes a beverage credit equal to the amount of the rental fee. The beverage credit can be spent on beverages poured on the self-serve beer wall and non-alcoholic beverages at any time during your event. Non-alcoholic beverages include an assortment of sodas, bottled water, and iced tea. Coffee service (20-50 cup brew) is available upon request and can be counted towards the beverage credit.
- 2. What if we don't plan to consume any alcohol at all or have beverage credit remaining at the end of the event?** The full rental fee will be charged even if the entire beverage credit is not consumed. The beverage credit applies to consumption on premises during the contracted event time only. “To-go” beverages do not count towards the beverage credit. If the beverage credit is consumed, you're essentially not paying any rental fee. If the credit is not consumed, you are paying to rent the facility.
- 3. Does Ono Offshore have a self-serve beer wall like Ono Brewing?** We have a scaled-down version of the main Ono Brewing beer wall with two screens with 6 taps.
- 4. Can we choose which beers we want to have on the 6 taps?** We have four of our core year-round beers available on tap at Offshore: Hellyes (Helles lager), Manako (Mango wheat ale), Howzit (hazy IPA) and Island time (coconut brown ale) plus a hard seltzer option and a rotating seasonal beer on the sixth tap. With at least 3 days notice before your event, we can

arrange to substitute one or more of the beer wall tap options with one of the options on our main beer list at Ono Brewing at <https://www.onobrewco.com/beer> 3 days notice is requested to provide transport time for the keg from Ono Brewing to Offshore if necessary.

5. **What food options do you have?** We have a partnership with our full-time caterer, Odd BBQ, who serves 7 days a week inside the Ono Brewing tasting room main location. Odd BBQ has a full catering menu that they can deliver to the Offshore location for free and set-up up food service on a buffet table to be self-serve by guests. Employees are not provided for serving food. Food orders will be placed/paid directly to Odd BBQ. Please contact [Nick@oddbbq.com](mailto:Nick@oddbbq.com) with any questions regarding catering.
6. **Can we use a different caterer or bring in our own food?** A cake or other dessert item can be brought in for any event with no additional charge. (We do not supply plates and utensils for this.) If you wish to bring in your own food beyond a dessert item, or use a different caterer besides Odd BBQ, an additional \$35 fee at lunch hour and \$75 fee at dinner hour will be added to the base rental fee. Ono Brewing takes no responsibility for errors or delays involving any outside caterer's service. If you use an outside caterer or bring in your own food, you must supply all plates, utensils, napkins and serving utensils/platters.
7. **What type of floor plan/table arrangements are possible for seating?** The 25 x 30ft event space provides for a variety of layout options for different events. Long banquet style tables as well as cocktail tables are available. See the illustrations at the end of the document for some layout ideas. We can even customize a layout perfect for your event. In our experience, you typically don't need as many seats as you have people attending as many will choose to stand at cocktail tables. You only need the number of seats to equal number of people if you all plan to be seated and eat at same time, such as at a wedding reception.
8. **How is the beverage tab handled with the self-serve beer wall?** If you desire for the tab to be cut-off when the included beverage credit has been spent, we can monitor to make sure you stay within your budget and don't get charged any more than your contracted amount. A portion of the included beverage credit can be held in reserve to pay for non-alcoholic beverages consumed. The remainder of the credit will be added to a self-pour beer card that will be left at the beer wall to operate the 6 tap self-serve beer wall. This amount left for non-alcoholic beverages versus the beer wall is adjusted as the event proceeds to make sure the entire credit is available to be spent and that you stay within budget. An Ono employee will be responsible for IDing guests that look underage and monitoring to make sure that guests are not "over-consuming". The employee will call "last call" 30 minutes before the scheduled end of the event allowing 10 additional minutes for beverages to be filled. The beer wall will be deactivated 20 minutes before the event end time (even if beverage credit is remaining) to ensure guests finish their last beverage and are ready to leave at end of the event time.
9. **Can we extend the time of our event or add additional beverage tab funds if the tab runs out?** If your starting beverage credit is exhausted before the end of your event and you wish to keep the bar tab open longer, you have the option to increase your provided tab by approving additional charges being added to the tab. Additional time beyond the contracted end time **may** be available to be purchased if you wish to extend the event beyond the contract end time. Please make requests to extend time at least 1 hour before event end time so that management can be contacted and an extension rate quote can be provided.

- 10. Can guests open their own tab after the initial beverage credit is exhausted?** Yes, guests can pay their own individual beverage tab by opening their own tab
- 11. What if I want ALL beverages charges to be paid for individually?** No problem! As stated above, guests can open their own tabs at any point during the event. This option might be best for an event organizer that doesn't want to incur all of the costs of having the event or who can't provide alcohol. If you don't intend to provide beverages as the host to the attendees and the beverage consumption will be entirely "pay on your own", we can deduct the beverage charges paid by attendees from the rental fee. The "host" will only be responsible for any shortage from the amount consumed on individual tabs and the agreed upon rental fee. Any gratuity collected via individual tabs will be deducted from the service fee charge due.
- 12. Is it possible to give each attendee a limited number of "drinks"?** One option for this is to provide your guests with tickets or chip or something similar that they can turn in to the employee for a beverage. Our employee will hold the self-pour beer card and will only allow someone to use it to pour a beverage when they redeem a ticket.
- 13. Is this event space appropriate for a wedding reception or wedding rehearsal dinner?** Absolutely! We will have the option to rent table linens (see additional fees below). Keep in mind though that all beverage glasses and tableware/utensils will be disposable. Odd BBQ provides a "premium" disposable utensil option for an upcharge.
- 14. Can you serve wine or can we bring in wine?** Wine/outside alcohol is not allowed at Offshore, per our ABC license, unless the renter obtains their own ABC 1-day license. Please note that this includes any gift items. Alcoholic gift items are not allowed on our premises and should remain unopened and in gift packaging. If you would like to have wine or other alcohol, this would require a special ABC license obtained by the renter. Please contact [cyndi@onobrewco.com](mailto:cyndi@onobrewco.com) to learn more about this option. Only 16oz plastic cups are provided. If you obtain an ABC license and desire cups of different sizes, you need to provide them yourself.
- 15. Can we hire a musician or DJ for our event?** Yes. This would be paid for and reserved by you. We can provide the space for the musician to set-up but they need to bring their own sound system. The event space will be available 30 min before your event for setup time. If they desire more time than this, there will be an additional fee of \$25 per half hour.
- 16. Can we play our own music at the event?** Yes. You have the option to use your own music playlist for the event. Contact [Cyndi@onobrewco.com](mailto:cyndi@onobrewco.com) to learn more about what kind of audio inputs we have available.
- 17. Can we set up a dance floor at the event?** An area of the event space can be cleared to be used as a dance floor after the meal service if you desire. See potential layout options below.
- 18. Can we play a slideshow or presentation at the event?** Yes. An HDMI cable is available to hookup to your provided laptop to stream your presentation to two large TV screens in event space. Please let [cyndi@onobrewco.com](mailto:cyndi@onobrewco.com) know of any A/V requests.
- 19. Does the event space have Wi-fi?** Yes. We can also provide a secure network connection if needed for corporate work events.
- 20. Can we come in to decorate before the event?** The event space will be available 30 min before your event for decoration time. If you desire more time than this, there will be an additional fee of \$25 per half hour requested. Any decorations brought in will need to be

removed at the end. If you blow up balloons and make a balloon arch, for example, those balloons will need to be popped and the trash taken out with you. There are dumpsters in the parking lot. Breaking down decorative displays needs to be done within the contract time so that our employee has full access to the event space to clean at the end of the event.

**21. This sounds great. How do I lock in a reservation?** The non-refundable \$100 booking fee can be paid online. [Click here to visit online store.](#) Confirm you are at least 21 years old then select “pickup”. You should see the option to pay the fee on the next page. After paying the fee, confirm your reservation details by email including date and time of event. You can also call 571-409-6662 if you prefer to pay over the phone.

**2022/2023 Offshore Hourly rates**

Rates below are subject to applicable taxes. There is a three-hour minimum rental time for any private event. Additional fees are outlined below.

	HOURLY beverage minimum	Example 3 hour event Beverage MINIMUM (Or rental fee if not consuming beverages) Not including tax, booking fee and service fee
Mon- Fri before 4pm (event ends by 4pm)	\$75.00	\$225
Mon- Thurs after 4pm	\$125.00	\$375.00
Fri/Sat after 4pm	\$175.00	\$525.00
Saturday before 4pm (event ends by 4pm)	\$150.00	\$450.00
Sunday	\$150.00	\$450.00

**Additional required fees:**

\$100 non-refundable booking fee due at time of booking

\$33/hr service fee (\$99 service fee for 3 hour event). This fee is added to the tab on the day of the event. This fee is passed 100% to employees and is used to compensate the employee for your event time as well as additional set-up and clean-up time to ensure that the Ono Offshore employee compensation is comparable to what they make during a shift at our main Ono Brewing Company location receiving tips. No additional gratuity is necessary, but you will have the option to add additional gratuity if you choose.

**Additional optional fees:**

\$35 fee to bring own food or have different caterer (other than Odd BBQ) during lunch hours (bringing only a dessert is exempt from this fee)

\$75 fee to bring own food or use different caterer (other than Odd BBQ) during dinner hours (bringing only a dessert is exempt from this fee)

Linen rentals - basic black linens available for \$6 fee per banquet table.

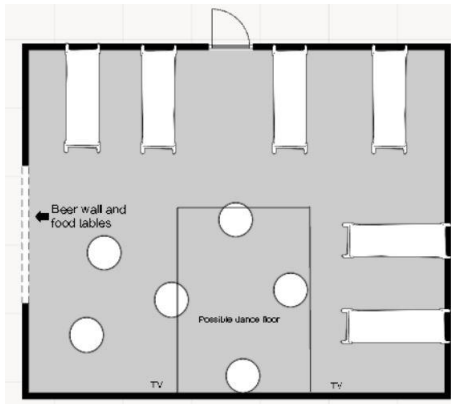
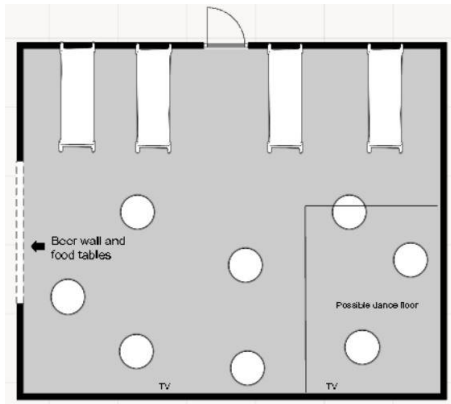
Decoration time fee- \$25 per half hour for time needed beyond the allowed 30 min before the event.

**Layout Options:**

Below are some layout options for different groups sizes/event types. You can discuss your needs with our event coordinator and we can come up with a customized layout for your event. For reference, the long tables are 8' x 30" and each has 8 chairs. The round tables are 30" round bar-height cocktail tables with no seating.

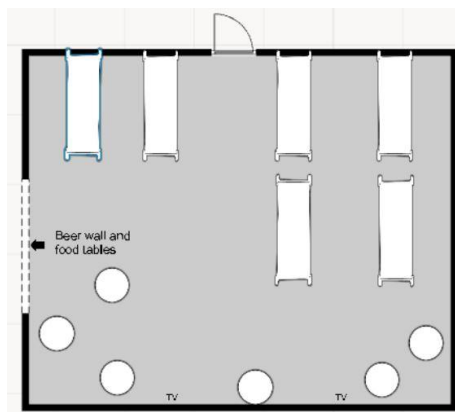
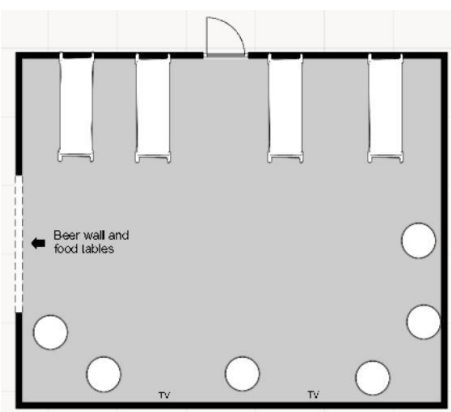
**Seating for 32/Networking/happy hour event**

**Seating for 48 Dining Event**



**Corporate/ Speaker event- 32**

**Corporate/ Speaker event- 48**



**Corporate/ Speaker Classroom layout- 32 seats one side facing front**

**Corporate Speaker- U shape - 28 seats (outside edge)/ 46 seats (outside/inside)**

